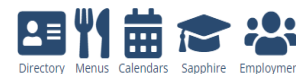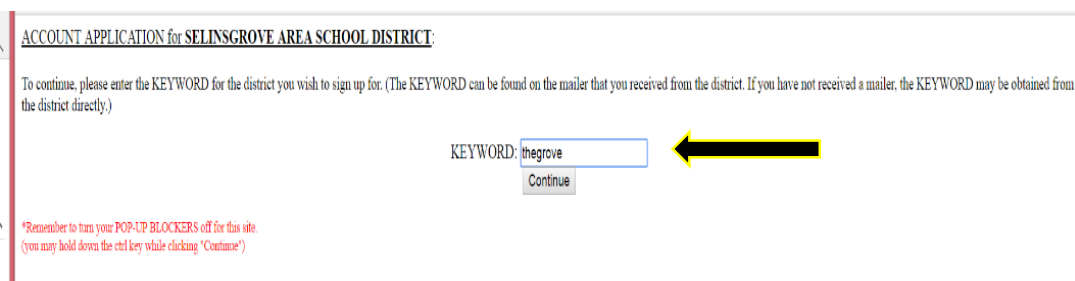# SAPPHIRE COMMUNITY PORTAL

Parents,

Please follow the below steps to stay connected to your child's academics and school updates. The Sapphire Community Portal is an online tool providing parents access to student grades, report cards, school notifications, and other information. To access the Community Web Portal, parents need to:

- Go to: www.seal-pa.org and click on the Sapphire link in the top right hand corner page



- Click on Create a Web Portal account

- To begin your application use the keyword *thegrove* (all one word in lowercase letters).



- Complete the application online and click *Save and Continue* at the bottom of the page
- Print, sign and return the SASD Community Web Portal Application to:

> Community Web Portal User Application
> Attn: Jennifer Cataldi
> 329 Seals Avenue
> Selinsgrove, PA 17870
> jcataldi@seal-pa.org
> or fax: 570-372-2213

Upon receipt of the Community Web Portal Application and internal verification, you will receive an email that it was approved. Please be sure to write down the username and password you created for future reference.